

Minutes of the Committee meeting of the Marden Business Forum, held on Tuesday 2nd April 2013, at 5pm in Burtons' Boardroom, Pattenden Lane, Marden. TN12 9QS

Present: Angus Boucher
David Burton
Steve Ford
Ben McGannan
Liz Stanley

Apologies received: from Robert Long

Welcome: David Burton extended a welcome to all as host, no further introductions were necessary.

Election of Chairman: David Burton, was proposed by Liz Stanley, seconded by Ben McGannan, and agreed unanimously

Election of Vice Chairman: Liz Stanley, was proposed by David Burton, seconded by Angus Boucher, and agreed unanimously

Election of Treasurer: Angus Boucher, was proposed by David Burton, seconded by Steve Ford, and agreed unanimously.

Election of Secretary: Steve Ford, was proposed by David Burton, seconded by Ben McGannan, and agreed unanimously

Minutes of Last Meeting: the minutes of the last committee meeting were distributed, (Extraordinary Meeting held on 19.2.2013) as only one member of the present committee was present at this meeting the minutes were noted.

Matters Arising: there were none

Membership Renewals; In view of the cash surplus held, balanced by the program we wish to fulfil, it was agreed the membership charge for the year commencing 1.4.2013, will be £24.

David Burton will draft a document to be attached to the invoice for membership, which will outline the plans for the forthcoming year. David will also be responsible for invoicing, inviting members to pay by Bank transfer.

Website: Steve Ford has taken responsibility for this. Thanks go to Terry Collins for passing the relevant information to Steve during the day. The payment for the hosting of the website has been changed, along with contact details. Ownership of the domain has yet to be checked. Various suggestions for the site were made, and these will be incorporated, as they can only benefit the MBF, along with changing various factual information. Further changes are for discussion at a later date.

One common email address: committee@mardenbusinessforum.co.uk will be used by all the committee members for general emails in and out on behalf of the MBF, initially this will be moderated by David Burton.

Any Other Business:

1. Liz Stanley agreed to be the link person with Marden Parish Council

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2. A request to circulate a letter concerning " 2013 Swinging in the Park, Marden", by Friends of Marden Heritage, will be circulated in due course.
3. The treasurer will organise Bank mandates for signatories on the Bank account to be any two signatures of Angus Boucher, David Burton, Liz Stanley, Steve Ford.
4. Various paperwork has been received from Elaine Collins by David Burton
5. Spread sheets listing the current membership are awaited from Elaine Collins

Date of Next committee Meeting: will be on 25.4.2013 commencing at 6pm, to be held in the conference room of Burton Ltd, Pattenden Lane, Marden TN12

Meeting closed at 6.30pm, with thanks to David for hosting the meeting.

Agreed after amendment to remove Ben McGannan from Bank signatories. SLF 25.4.2013